

UNIVERSITY OF COPENHAGEN
DEPARTMENT OF POLITICAL SCIENCE



**Programme curriculum for THE MASTER'S PROGRAMME IN
POLITICAL SCIENCE, THE 2012 CURRICULUM, VALID FROM 1
SEPTEMBER 2016 (EDITED 19. January 2018)**

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1. Preamble

This programme curriculum should be read in conjunction with the Curricula's Common Part for the Faculty of Social Sciences, which applies to all bachelor and master's programmes run by the faculty. The Curricula's Common Part lays out rules that apply to all of the faculty's programmes.

The programme curriculum has been approved by the dean of the Faculty of Social Sciences and is valid from 1 September 2015.

2. Title and affiliation

This curriculum expires 31 January 2021. Graduates are entitled to use the title *candidatus/candidata scientiarum politicarum* (cand.scient.pol.), Master of Science (MSc) in Political Science.

This programme curriculum was drawn up by the Study Board in the Department of Political Science at the University of Copenhagen. External examiners for the programme are provided by Corps of External Examiners for the programmes in Political Science, and Social Studies at universities of Southern Denmark, Aarhus and Copenhagen and Copenhagen Business School.

Students may also specialise during the programme.

Successful completion of one of the specialisations gives the right to use one of the following titles:

- MSc in Political Science with specialisation in Organisation and Management
- MSc in Political Science with specialisation in Political Theory
- MSc in Political Science with specialisation in Political Behaviour and Advanced Quantitative Methodology
- MSc in Political Science with specialisation in the EU
- MSc in Political Science with specialisation in International Relations, Diplomacy and Conflict Studies
- MSc in Political Science with specialisation in International Political Economy

Read more about the individual specialisations in 4.1 below.

From the fall semester 2018 the specialisations are changed. To complete a specialisation the student must take 22,5 ECTS broken down on two mandatory courses at 15 ECTS and 7,5 ECTS within the subject area of the specialisation. In addition, the thesis must be written within the subject area of the specialisation.

When the specialisations are changed from 30 to 22,5 ECTS the student must use the remaining 7,5 ECTS on an elective course.

In the future, the specialisations will only be offered on the fall semester.

The following specialisations will be offered.

- Political Behaviour (only offered in Danish) (22,5 ECTS)
- Organisation and Management (only offered in Danish) (22,5 ECTS)
- European Politics (22,5 ECTS)
- International Relations and Conflict Resolution (22,5 ECTS)
- Foreign Policy (22,5 ECTS)
- International Political Economy (22,5 ECTS)
- Political Theory (22,5 ECTS)

3. Objectives and competency profile, etc.

3.1 Objectives

The master's programme in Political Science builds on and develops the knowledge and skills acquired on the bachelor programme by immersing the students in academic questions concerning political science. Based on a broad curriculum, the programme teaches students to select and apply political-science and social-science theory and methodology in an independent and critical manner and conduct their own analyses of academic problems at a high academic level.

Through both research-based instruction and independent academic study, students also acquire more wide-ranging and varied knowledge in a series of different subject areas within political science and related disciplines. Graduates of the programme are qualified to:

- 1) participate in academic work;
- 2) continue with higher education, including the PhD programme;
- 3) take highly qualified jobs in the area covered by the programme, as well as more general academic jobs in both the public and private sectors.

3.2 Competency profile

The master's programme in Political Science builds on and develops the competencies acquired on the bachelor programme. A complete competency profile for graduates in political science, therefore, also involves the competency profile for the bachelor programme. Within certain limits (see 3 below), the master's programme gives students the opportunity to choose and put together course elements, so there is a certain amount of variation in the academic profiles of individual graduates. The competency profile below reflects the general competencies acquired by all graduates of the master's programme in Political Science.

On successful completion of the programme, graduates have the following competency profile:

Knowledge

- the ability to reflect on political-science theories and methods at a high academic level, based on advanced and in-depth knowledge of political-science subject areas (administration, international politics, political science)
- the ability to identify and critically evaluate the interrelationships between political science's core areas, as well as relevant knowledge of and insights into the other social sciences, e.g. economics, law and sociology
- the ability to apply academic knowledge in a flexible and versatile manner, in order to assess the strengths and weaknesses of given theories and methodologies in tangible research or work contexts.

Skills

- the ability to plan and conduct systematic and sound analyses of political-science and social-science problems in an independent manner and to evaluate the appropriateness of different theories and methodologies
- the ability to transform theoretical, methodological and empirical knowledge into practice, in the form of empirical analyses of political-science problems
- the ability to develop analysis models in an academic or practical context, make informed and reasoned decisions about model solutions, and put their use into perspective

- the ability to participate in academic discourse at an advanced level and in an independent, analytical, critical and systematic manner, both in political science and in other subject areas
- the ability to communicate the results of their own and others' research in academic and clear language, orally and in writing, to different groups (fellow political scientists, other academics as well as lay people).

Competencies

- the ability to work on practical issues with other groups of academics, especially social scientists and to communicate their specific and general knowledge and apply it to the task at hand
- the ability to work in a structured, independent and systematic manner while maintaining a broader perspective and to adhere to timetables and requirements for academic quality
- the ability to manage, plan and implement projects and development work
- the ability to take academic jobs in the public and private sectors, both at home and abroad
- the ability to anticipate and act in relation to ethical questions, both in the research world and in specific work contexts
- the ability to continue to study key political-science subjects, e.g. as PhD students
- the ability to develop and specialise academically in a lifelong learning perspective.

3.3 Admission requirements and restrictions

Graduates of the following programmes have the right to direct admission to the master's programme in Political Science at the University of Copenhagen:

- the bachelor programme in Political Science at the University of Copenhagen
- the bachelor programme in Political Science at Aarhus University
- the bachelor programme in Political Science at the University of Southern Denmark.

Graduates with a bachelor degree in Political Science at the University of Copenhagen have a legal right to admission to the master's programme if they apply directly after completion of the bachelor programme.

Other applicants from universities in Denmark and abroad may be admitted on the basis of a specific, individual, academic assessment provided they are able to demonstrate knowledge, expertise and skills corresponding to the bachelor programme in Political Science at the University of Copenhagen. This assessment will be based on the following requirements:

- The qualifying bachelor degree must contain a minimum of 90 ECTS credits in general political science courses, e.g. courses within public administration and policy, international relations, comparative politics, political theory
- The qualifying bachelor degree must contain a minimum of 15 ECTS credits in qualitative and/or quantitative research methods within social sciences.
- Proficiency in English corresponding to at least English B-level; cf. Section 11 of the Danish Ministerial Order on Admission at Universities.

The programme has a limited number of seats. If there are more qualified applicants than seats the selection of admitted applicants is based on:

- Grade point average from the qualifying bachelor degree

- Statement of purpose for wanting to study MSc in Political Science (max. 1 page) covering your motivation for applying, knowledge of the programme and relevant experience (for example; internships, student jobs, academic publications).
- Curriculum Vitae: including academic publications or work experience (max. 2 pages).

3.3.1 Supplementary activities

Only a Bachelor degree will be considered as the entry qualification to a Master's programme. This means that supplementary courses and the like taken after the bachelor degree will not be taken into account in the assessment.

The only exception to this is activities that have been passed before the bachelor degree was finished. These courses can either be a part of a previous education or taken as single courses. But no more than 30 ECTS credits like this can be taken into account in the assessment.

3.3.2 New entry requirements and restrictions as of 1 September 2016

Admission to the master's programme in Political Science will be subject to restriction as of 1 September 2016. As of this date, only a fixed number of places will be available on the master's programme per intake. If there are more qualified applicants than there are places, selection will be based on an overall assessment of the following criteria:

- assessments in and proportion of courses taken from the three core areas of political science – international relations, public administration and political science
- assessments in and proportion of courses in social sciences that support political science, e.g. micro/macro economics and sociology
- general assessments/achievement levels/grades for the courses included in the bachelor degree
- the applicant's personal statement (max. 2 pages) for admission to the master's programme, including the applicant's objectives with and knowledge of the master's programme
- curriculum vitae, including academic publications or works
- academic references.

*Bachelors with a legal right of admission from the Department of Political Science at the University of Copenhagen who start the master's programme directly after completing the bachelor programme will **NOT** be covered by the restricted admission provisions; see the Ministerial Order on Access to Master's Programmes at the Universities (the Master's Admission Order) 10 (1).*

Applicants must seek admission to the master's programme within five years of completing the bachelor programme.

4. Content and academic profile

The core subject area for the master's programme is political science. The course elements must split as follows:

The master's programme in Political Science, 120 ECTS credits	
Political-science and partially optional course elements, 60 ECTS credits	Political-science/social-sciences partially optional course elements, 30 ECTS credits
Political Science Thesis, 30 ECTS credits	

Min. 90 ECTS credits (including the thesis) must be in the political science area. The remaining 30 ECTS credits can be in the social-science subject area.

Political science covers the following core areas: Political Science, Public Administration and International Relations.

All courses taken in the Department of Political Science are considered to be in this category.

Social science covers subject areas adjacent to political science (i.e. the social sciences), as well as subject areas that the Study Board considers relevant for the student's individual course of study.

The Study Board assesses whether courses taken outside the Department of Political Science and approved for credit transfer are categorised as falling within the political science or social science areas.

Constituent course elements

The programme consists of the following course elements, and the students put together their own programme based on the requirements described in 4.2.

- Seminars: 7.5 or 15 ECTS credits (written assignments)**
- Assignments on optional subjects: 7.5 or 15 ECTS credits
- Courses with oral exams: 7.5 or 15 ECTS credits
- Thesis: 30 ECTS credits
- Project report: 15 or 30 ECTS credits
- Public Law: 7.5 ECTS credits*.

**A pass in Public Law at either bachelor or master's level is a prerequisite for graduating as a Master of Political Science.*

*** As from 1 September 2018 seminars are no longer offered as a part of the course catalogue.*

Please refer to part 7 and to the course catalogue at www.kurser.ku.dk for descriptions of the programme's objectives, the criteria for the objectives, as well as types of instruction and exam forms.

Study trips in Denmark or abroad can be included as part of the master's programme.

4.1. Specialisations

Students on the master's programme have the option to take a one-year specialisation programme.

A specialisation programme consists of a total of 60 ECTS credits made up of one or more compulsory core courses, a number of partially optional elements (totalling 30 ECTS credits), as well as a master's thesis (30 ECTS credits) in a specialised subject area.

The section below provides an overview of the course content of the six specialisation programmes.

The specialisation programmes are run alternately in the two semesters, and the courses that fall under the six specialisation programmes are listed in the course catalogue each semester.

The specialisation programmes follow two different models:

1. Specialisation for specialisation programme students only:
 - a. Min. 15 students and max. 30 students per specialisation
2. Specialisation for specialisation programme students and other interested students
 - a. Min. 15 students per course

The title of the specialisation will appear on the master's exam certificate.

The Department of Political Science offers a total of six specialisation programmes, which are described below.

Students register for the specialisation programmes via Student Self-Service on KUnet at the same time that they register for courses.

Information about the various specialisations can be found on the Department of Political Science website:
<http://polsci.ku.dk/uddannelser/kandidat>

4.1.1 Specialisation in Organisation and Management

Successful completion of this specialisation gives graduates the right to use the title: MSc in Political Science with Specialisation in Organisation and Management.

Obtaining a specialisation in Organisation and Management requires taking an exam in a compulsory course package consisting of:

- Organisation 15 ECTS
- Control and Management 15 ECTS

Admissions to this specialisation are restricted to max. 30 students. If more than 30 students register for the specialisation, the places are allocated according to the following criteria:

- Seniority
- Grades in the National Administration course on the Political Science bachelor programme.

4.1.2 Specialisation in Political Theory

Successful completion of this specialisation gives graduates the right to use the title: MSc in Political Science with Specialisation in Political Theory.

Obtaining a specialisation in Political Theory requires taking an exam in a compulsory course package consisting of:

- Compulsory core course: Contemporary Political Theory (15 ECTS)
- Compulsory core course: Democratic Challenges (7.5 ECTS)
- Compulsory core course: Authority, Sovereignty, Power (7.5 ECTS)

4.1.3 Specialisation in Political Behaviour and Advanced Quantitative Method

Successful completion of this specialisation gives graduates the right to use the title: MSc in Political Science with Specialisation in Political Behaviour and Advanced Quantitative Method.

Obtaining a specialisation in Political Behaviour and Advanced Quantitative Method requires taking an exam in a compulsory course package consisting of:

- Compulsory core course: Political Behaviour (15 ECTS).
- Compulsory core course: Advanced Quantitative Method (7.5 ECTS)
- One elective course (7.5 ECTS) approved by the coordinator of the specialisation programme.

Admissions to this specialisation are restricted to max. 30 students. If more than 30 students register for the specialisation, the places are allocated according to the following criteria:

- Seniority
- Grades in the General Political Science course as well as Method 2 on the bachelor programme in Political Science

4.1.4 Specialisation in European Union Studies

Successful completion of this specialisation gives graduates the right to use the title: MSc in Political Science with Specialisation in European Union Studies.

Obtaining the specialisation in European Union Studies requires taking an exam in a compulsory course package consisting of:

- Compulsory core course: Institutions, Policy Process and Policies (7.5 ECTS),
- Compulsory core course: Researching Complex Questions in European Politics (7.5 ECTS)
- Partly optional elements totalling 15 ECTS, approved by the coordinator of the specialisation programme.

4.1.5 Specialisation in International Relations, Diplomacy and Conflict Studies

Successful completion of this specialisation gives graduates the right to use the title: MSc in Political Science with Specialisation in International Relations, Diplomacy and Conflict Studies.

Obtaining the specialisation in International Relations, Diplomacy and Conflict Studies requires taking an exam in a compulsory course package consisting of:

- Compulsory core course: 15 ECTS (graded seminar)
- Partly optional elements totalling 15 ECTS, approved by the coordinator of the specialisation programme.

Admissions to this specialisation are restricted to max. 30 students. If more than 30 students register for the specialisation, the places are allocated according to the following criteria:

- Seniority
- Grades in the International Politics course on the bachelor programme in Political Science

4.1.6 Specialisation in International Political Economy

Successful completion of this specialisation gives graduates the right to use the title: MSc in Political Science with Specialisation in International Political Economy.

Obtaining a specialisation in International Political Economy requires taking an exam in a compulsory course package consisting of:

- Compulsory core course: Theories and Issues of IPE (15 ECTS)
- Partly optional elements totalling 15 ECTS, approved by the coordinator of the specialisation programme.

See the course catalogue for descriptions of content, academic objectives, forms of instruction and examination, etc., for compulsory courses in the six specialisation programmes.

Transitional curriculum

As from 1 September 2018 the following will be applicable for the specialisations, that from now on are called Core subjects. For students who have been registered for this exam before 1 September 2018, but not passed it, the above will still apply.

The core-subject lines' goal description and form of grading are described in further detail in the sections below. The content, criteria for goal attainment, syllabus and forms of teaching and examination vary from course to course and must therefore be found in the course catalogue (www.kurser.ku.dk).

It is possible to choose between the following core-subject lines:

- Organisation and Leadership (only offered in Danish)
- Political Theory
- Political Behaviour (only offered in Danish)
- International Political Economy
- International Relations and Conflict Resolution
- Foreign Policy
- European Politics

The overview below shows which core subjects are to be taken for the individual lines:

Core-subject line	Core subject
Organisation and Leadership	Core subject 1: Public Governance and Management
	Core subject 2: Organisational Analysis
Political Theory	Core subject 1: Contemporary Political Theory
	Core subject 2: Democratic Challenges
Political Behaviour	Core subject 1: Political Behaviour
	Core subject 2: Advanced Quantitative Methods in the study of Political Behaviour
International Political Economy	Core subject 1: Theories and Issues in International Political Economy
	Core subject 2: Concepts and Methods in International Relations
International Relations and Conflict Resolution	Core subject 1: Approaches to International Conflicts - From Theory to Methods
	Core subject 2: Concepts and Methods in International Relations
Foreign Policy	Core subject 1: Theory and Practice in Foreign Policy
	Core subject 2: Concepts and Methods in International Relations
European Politics	Core subject 1: Institutions, Policy Processes and Policies in the European Union
	Core subject 2: Important Challenges in European Governance: Lobbying and Interest Groups

4.2 Freedom of choice

On the basis of the course catalogue, students can compose the specific academic content of the subject element options included in the programme, including which partial free course elements that has to be a part of the programme apart from the obligatory thesis. If students have taken one of the above-mentioned specialisations, the freedom of choice is limited by the requirements mentioned in 4.1.

The following requirements form the framework for the academic composition of the programme, and the students freedom of choice is thereby limited accidentally:

- Minimum 90 ECTS including the thesis must be conducted in the political-science subject area
- Minimum 60 ECTS including the thesis must be conducted by written exams
- Minimum 60 ECTS including the thesis must be graded
- Minimum 1/3 of the exams must be assessed with an internal and extern examiner

The elective elements may also be taken outside the Department of Political Science. The Board of Studies will assess whether subjects taken outside the Department of Political Science, and which are approved for credit transfer, can be categorised within the political-science or social-science discipline. Read more about credit transfer in section 4.4.

4.3 Registration for courses and exams

Students must themselves register for courses and exams via self-service on KUnet during the announced self-service period prior to each semester.

4.4 Credit

Students on the master's degree programme in political science are entitled to transfer a maximum of 60 ECTS from subjects studied at another educational institution in Denmark or abroad.

Mandatory subjects on the specialisations can not be replaced by subjects from other educational institutions and must therefore be conducted at the Department of Political Science.

Read more about the rules and procedures for approval and transfer of credit in section 5.5 of the Curricula's Common Part.

5. Exams

5.1 Re-using literature

Oral exams

In courses with oral exams, max. 25% of the syllabus may consist of literature cited previously. If more than 25% of the total syllabus has been read previously, the student cannot sit the exam and an exam attempt is registered for the course concerned, see the Curricula's Common Part, 4.4. Students are responsible for complying with the syllabus requirement.

Written exams

If literature is included in the set syllabus that has been cited previously in association with assignments on optional subjects and seminars, the student must list additional literature so the literature is solely new literature. The student must sign a solemn declaration of compliance with the rule about supplementary literature.

For free assignments on optional subjects not covered by courses, the student must draw up a list and sign a solemn declaration that it consists of literature that has not previously been read and which corresponds to the prescribed number of pages.

Literature that has already been used once for a syllabus or bibliography on the bachelor programme must not be re-used. For the project report and the thesis, it is permissible to list literature cited for previous exams.

Compliance with the requirements for the syllabus is subject to random spot-checks.

5.2 Assessment and grading

The table below shows how each course element is assessed so that the programme meets the requirements in the Exam Order, as per 4.7 of the Curricula's Common Part.

Partially optional course elements	
Course title	Assessment/Grading
Political science seminars, 7.5/15 ECTS credits From 1 September 2018, seminars are no longer offered as part of the courses.	Pass/Fail or graded without external examiner
Social science seminars, 7.5/15 ECTS credits From 1 September 2018, seminars are no longer offered as part of the courses.	Pass/Fail or graded without external examiner
Courses in core political-science areas with oral exam, 7.5/15 ECTS credits	Graded by internal and external examiner
Courses in core social-science areas with oral exam, 7.5/15 ECTS credits	Graded by internal and external examiner
Courses in core political-science areas with written exam, 7.5/15 ECTS credits	7-point grading scale with internal and external examiner
Courses in core social-science areas with written exam, 7.5/15 ECTS credits	7-point grading scale with internal and external examiner
Academic internship, 15/30 ECTS credits	7-point grading scale with internal examiner
Compulsory elements	
Course title	Assessment/Grading
Political Science Thesis, 30 ECTS credits	7-point grading scale with internal and external examiner

Transitional curriculum

As from 1 September 2018 the following will be applicable for the partially optional and compulsory course elements. For students who have been registered for these exams before 1 September 2018, but not passed it, the above will still apply.

Partially optional course elements	
Course title	Assessment/Grading
Elective courses, 7.5/15 ECTS credits	7-point grading scale with one examiner
Academic internship, 7.5/15 ECTS credits	Pass/Fail with internal examiner

Free assignment on optional subject not covered by courses, 7.5/15 ECTS credits	7-point grading scale with one examiner
Compulsory elements	
Course title	Assessment/Grading
Political Science Thesis, 30 ECTS credits	7-point grading scale with internal and external examiner

6. Course Catalogue

The courses offered on the master's programme in Political Science are outlined below.

Courses and exams are quantified in terms of European Credit Transfer System (ECTS) credits. Under this system, 60 credits correspond to one year of full-time study. A course weighted at 7,5 ECTS credits therefore corresponds to 1/8 of a year of prescribed full-time study.

Each semester, a range of courses is offered at master's level with content relevant to both political and social science. The courses offered, including seminars, are listed in the course catalogue. A number of specialist seminars and the course Public Law are also offered each semester.

Course descriptions, exam forms, etc. for the specialisation courses are contained in the course catalogue at kurser.ku.dk.

Contents, etc.

The programme's courses vary widely in terms of content, but they are generally organised in such a way that students are able to develop and expand their knowledge of political science's key theoretical, methodological and/or empirical problems in an independent manner. Students are offered a choice of courses from political science's core areas: Political Science, Public Administration and International Relations. Within these areas, the programmes may vary in both structure and content.

Description of objectives and criteria for achievement of targets

The description of objectives varies according to the different courses, and the course catalogue varies from semester to semester. The description of objectives for each course must therefore be included in the course catalogue (www.polsci.ku.dk) for the semester concerned. The description of objectives, including the criteria for achieving targets, are *general* objectives and criteria that apply to all oral exams, assignments on optional subjects, seminars and theses.

6.1 Oral exams

Description of objectives for oral examinations (7.5/15 ECTS credits)

As a result of their academic endeavours, students must be able to:

- demonstrate in-depth knowledge of the subject area of the course, including key theoretical, methodological and empirical issues
- discuss potential opportunities for developing theories, concepts and methods in the subject area
- formulate ideas relevant to the subject area precisely and using correct academic terminology

Criteria for achieving objectives for oral exams

The grade 12 is awarded for an excellent performance that demonstrates complete fulfilment of the course objectives by:

- showing in-depth knowledge of the subject area at a high academic level
- independently and critically discussing and reflecting on the application of theories, concepts and methods in an analysis of key research problems in the subject area
- discussing potential opportunities for developing theories, concepts and methods in the subject area
- formulating ideas relevant to the subject area precisely and using correct academic terminology at a high academic level

The grade 7 is given for a good performance in the oral exam in which the student meets the criteria for achieving the course's academic goals, albeit with a number of deficiencies, e.g. a certain lack of independence, a lack of systematic discussion of theories, concepts and methods, or a lack of knowledge of aspects of the subject area.

The grade 02 is awarded for an adequate performance in the oral exam in which the student meets the criteria for achieving the course's academic goals to a minimum acceptable degree, i.e. a performance characterised by a low level of independence in the discussion of theories, concepts and methods, and very limited knowledge of the subject area.

Extent and workload

Oral exams are prescribed to 7,5 ECTS credits. The workload for each course is calculated as 27.5 hours per ECTS credit, so that, for example, a course worth 7.5 ECTS credits corresponds to a workload of 206 hours per semester.

It is up to the individual lecturer to decide how the total number of working hours should be split between the student activities below:

- number of hours spent on assignments
- number of hours spent reading the syllabus
- number of hours spent in classes
- number of hours spent on exam preparation and exams
- number of hours devoted to other programme-related activities (providing feedback on other students' papers, student presentations, etc.)

The numbers of hours allocated to the different course elements are listed in the course catalogue.

Literature:

The syllabuses for all oral exams are set by the lecturer and approved by the study board. The extent of the syllabuses is shown in the following list:

Oral examination	7.5 ECTS credits	15 ECTS credits
Syllabuses	900–1,200 pages	1,800–2,100 standard pages

In courses with oral exams, max. 25% of the syllabus may consist of literature cited previously. Students who do not meet this requirement cannot participate in the exam.

Teaching and working methods

Classes are usually held in a single semester and consist of two hours a week for each course. In courses where the classes are held in one half of the semester, there are two hours of classes twice a week. The length of courses and number of hours per week may vary.

Forms of examination

Courses with oral exams are offered with one of the following forms of examination:

6.1.1 Oral exam based on a synopsis

Oral exam with or without preparation

An oral exam with a synopsis takes the form of an individual oral examination based on a written paper (synopsis). The exam also includes a wider discussion of the syllabus, as the examiner is required to assess the student in relation to the whole syllabus. A synopsis may be written individually or in a group (maximum three persons).

The synopsis may not exceed 7,200 keystrokes (three standard pages). See section 4.5 of the Curricula's Common Part for more information about the formal requirements for written assignments, as well as an overview of what is included in the keystroke count.

Students are examined individually. No member of a group may be present during the others' exams.

The assessment is based solely on the oral performance, i.e. the synopsis is not part of the assessment. Students are allowed to bring an outline consisting of keywords (max. 100 words) and the synopsis into the exam. Comments may not be added to the outline and synopsis.

6.1.2 Oral exam with or without preparation

This exam takes the form of an individual oral examination. To begin the exam, the student draws a random question prepared by the lecturer. The question forms the basis for the oral examination, which also includes a wider discussion of the syllabus, as the examiner is required to assess the student in relation to the whole syllabus. The exam lasts 30 minutes in total, including grading.

If it is an oral examination with preparation, the student is given 30 minutes of preparation time before the oral examination.

Oral exams with or without preparation can only be taken individually.

Oral exams are graded by an internal and external examiner according to the seven-point scale.

6.2 24-hour written take-home assignment

Description of objectives for 24-hour take-home assignments (7.5/15 ECTS)

A 24-hour written take-home assignment is based on a course. The purpose of the assignment is to prove that students are able to:

- complete an in-depth analysis of a subject related to political science or social science at a high academic level
- write a coherent paper in terms of form and content, whose analysis and answer to the research question are logically structured and clearly expressed.

Criteria for meeting the academic goals of 24-hour written take-home assignments

The grade 12 is awarded for an excellent paper on an optional subject that meets the following criteria with few or no deficiencies:

- deals with a well-defined problem related to the course's academic goals
- links theory and methodology and draws on theoretical or empirical case studies as part of its analysis and answer to the research question
- reflects on the choice of theories, methods and case studies and their strengths and weaknesses.
- discusses and assesses the analysis's strengths and weaknesses
- is coherent in terms of form and content
- the analysis is at a high academic level and the results are presented in a logical structure and in clear language that addresses the research question.

The grade 7 is given for a good performance. The 24-hour written take-home assignment meets the criteria for achieving the described academic goals, albeit with a number of deficiencies, such as a lack of cohesion between theory, method and case studies in the analysis.

The grade 02 is given for an adequate performance. The 24-hour written take-home assignment meets the criteria for achieving the described academic goals to a minimum acceptable degree, e.g. it is characterised by a low degree of coherence between theory, method and case studies, and a superficial analysis.

Extent and workload

The 24-hour written take-home assignment is worth 7.5 or 15 ECTS credits. The workload for each course is calculated as 27.5 hours per ECTS credit, so that, for example, a course worth 7.5 ECTS credits corresponds to a workload of 206 hours per semester. It is up to the individual lecturer to decide how the total number of working hours should be split between the student activities below:

- number of hours spent on assignments
- number of hours spent reading the syllabus
- number of hours spent in classes
- number of hours spent on exam preparation and exams
- number of hours devoted to other programme-related activities (providing feedback on other students' papers, student presentations, etc.)

The number of working hours allocated to the course are listed in the course catalogue.

Literature

The syllabus for the 24-hour take-home assignment consists of 900-1,200 pages for 7.5 ECTS credits and 1,800-2,100 pages for 15 ECTS credits. The syllabus is set by the lecturer and approved by the study board.

If the syllabus includes literature that has been cited previously, the student must list additional literature in order to submit a total of 1,200 pages of new literature. Supplementary literature must be listed in the bibliography. The student must sign a solemn declaration of compliance with the rules concerning the syllabus.

Teaching and working methods

Classes are usually held in a single semester and consist of two hours a week for each course. In courses where the classes are held in one half of the semester, there are two hours of classes twice a week. The length of courses and number of hours per week may vary.

The length of courses and number of hours per week may vary.

Forms of examination

A 24-hour written take-home assignment is prepared on the basis of a question prepared by the lecturer. Students can choose between three different questions.

The assignment is graded according to the seven-point grading scale by an internal and external examiner. If the assignment is graded -3 or 00, a new assignment on the same subject may be submitted for a re-examination.

Comments

From 1 September 2018 will 24-hour written take-home assignment no longer be offered as an exam form. For students who have been registered for these exams before 1 September 2018, but not passed it, the above will still apply up to and including summer make-up and resit exam 2019.

Transitional curriculum

As from 1 September 2018 Three-day compulsory written take-home assignment will be offered as an exam form.

The written assignment consists of an answer to a single question.

The extent of the take-home assignment must not exceed:

- For one student: 19,200 keystrokes (8 standard pages)
- For two students: 24,000 keystrokes (10 standard pages)
- For three students: 28,800 keystrokes (12 standard pages)

See 4.5 of the Curricula's Common Part for more information about the formal requirements for written assignments and an overview of what is included in the keystroke count.

As from 1 September 2018 the portfolio exam will be offered as an exam form.

The portfolio exam is passed by submitting two compulsory assignments during the course. The extent of each assignment is as follows:

The extent of the assignment may not exceed:	7.5 ECTS	15 ECTS
For one student:	19.200 keystrokes (8 standard pages)	24.000 keystrokes (10 standard pages)
For two students:	24.000 keystrokes (10 standard pages)	28.800 keystrokes (12 standard pages)

For three students:	28.8000 keystrokes (12 standard pages)	33.600 keystrokes (14 standard pages)
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There will be given one grade based on the two assignments. Students who do not get their assignment approved will be able to resubmit a revised assignment once for a new assessment.

See 4.5 of the Curricula's Common Part for more information about the formal requirements for written assignments and an overview of what is included in the keystroke count.

The make-up and resit exam is passed through a free assignment.

The extent of the assignment may not exceed:	7.5 ECTS	15 ECTS
For one student:	36.000 keystrokes (15 standard pages)	48.000 keystrokes (20 standard pages)
For two students:	60.000 keystrokes (25 standard pages)	79.200 keystrokes (33 standard pages)
For three students:	84.000 keystrokes (35 standard pages)	108.000 keystrokes (45 standard pages)

See 4.5 of the Curricula's Common Part for more information about the formal requirements for written assignments and an overview of what is included in the keystroke count.

6.3 Assignments on optional subjects:

6.3.1 Written Assignment on optional subject covered by courses

Description of objectives for assignments on optional subjects (7.5/15 ECTS credits)

The assignment on an optional subject is based on a course. The purpose of writing an assignment is to prove that students are able to:

- document advanced and in-depth processing of a subject relevant to political science or social science
- formulate a problem in an independent manner in a field related to the theories, methods and case studies introduced during the course
- select appropriate theory, methodology and data in order to analyse and respond to the problem
- identify strengths/weaknesses in the use of the selected theory/theories and method(s)
- write a coherent assignment, in terms of content and communications, in which the result of the analysis and the response to the problem is characterised by a logical structure and linguistic clarity.

Criteria for achievement of targets for assignments on optional subjects

The grade 12 is awarded for an excellent assignment on an optional subject with no deficiencies, or only a few minor deficiencies, that meets the following criteria:

- deals with a defined problem related to the description of the objectives for the courses offered
- links theory and methodology and draws on theoretical or empirical cases as part of its analysis of and response to the problem
- reflects on the choice of theories, methods and case studies, and their strengths and weaknesses
- includes an evaluation of the strengths and weaknesses of the analysis
- offers a coherent analysis with regard to content and communication
- conducts an analysis on a high academic level, the results of which are presented in a logical structure and in clear language that addresses the problem.

The grade 7 is awarded for a good performance, in which the assignment on an optional subject meets the stipulated criteria, albeit with a number of deficiencies and/or reveals a lack of cohesion between theory, method and case(s) in the analysis.

The grade 02 is given to an adequate performance, in which the assignment on an optional subject only meets the minimum acceptable level of fulfilment of the criteria for achievement of targets, i.e. it is characterised by a low degree of coherence between theory, method and case(s), and a superficial analysis.

Extent and workload

Exams consisting of assignments on optional subjects are prescribed to 7.5 or 15 ECTS credits. The workload for each course is 27.5 hours per ECTS credit, e.g. 7.5 ECTS credits corresponds a workload of 206 hours per semester. It is up to the individual lecturer to decide how the total number of working hours is split between the activities below:

- no. of student working hours on ongoing assignments
- no. of student working hours on reading the literature on the syllabus
- no. of class hours
- no. of student working hours preparing for and sitting exams
- no. of student working hours earmarked for other study-related activities (opposing assignments, student presentations, etc.).

The number of hours for the different course elements is listed in the course catalogue.

Literature

The syllabus for assignments on an optional subject on the courses offered is 900–1,200 standard pages for 7.5 ECTS credits and 1,800–2,100 standard pages for 15 ECTS credits. The syllabus is set by the lecturer and approved by the Study Board.

If the syllabus includes literature that has been cited previously, the student must list additional literature in order to specify a total of 1,200 pages of new literature. Supplementary literature must be listed in the bibliography. The student signs a solemn declaration of compliance with the rules governing the syllabus.

Type of instruction

Classes are usually held in a single semester and consist of two hours a week on each course. In courses where the classes are held in one half of the semester, they consist of two hours twice a week. The duration and number of hours per week may vary.

The duration and number of hours per week may vary.

Exam forms

Assignments on optional subjects in a problem area chosen by the student are written on the basis of a syllabus defined by the lecturer and approved by the Study Board. The number of standard pages listed below applies to assignments on optional subjects:

Assignment on an optional subject	7.5 ECTS credits	15 ECTS credits
Syllabus	900–1,200 pages	1,800–2,100 pages
For one student:	36,000 keystrokes; 15 standard pages	48,000 keystrokes; 20 standard pages
for two students:	60,000 keystrokes incl. spaces; 25 standard pages	79,000 keystrokes; 33 standard pages
For three students:	84,000 keystrokes; 35 standard pages	108,000 keystrokes; 45 standard pages

Please refer to chapter 4.5 in the common part of the curriculum for more information about the formal requirement for written assignments and exams.

Form of assessment: the seven-point scale with an internal and external examiner. If the assignment is graded -3 or 00, a new assignment on the same subject may be submitted.

Supervision of assignments on optional subjects, including the choice of literature and a review of the problem formulation and outline, usually takes place during teaching time.

Transitional curriculum

The free assignments will as from 1 September 2018 be graded with the 7-point grading scale with one examiner. For students who have been registered for these exams before 1 September 2018, but not passed it, the above will still apply.

6.3.2 Free assignment on optional subject not covered by courses

Objectives:

If students wish to write about a very specific topic that is unrelated to any of the courses in the course catalogue, they must ask a member of academic staff to supervise an assignment on an optional subject prescribed to 7,5, 10, 12.5 or 15 ECTS credits that does not involve attending a course. This option can be used only in special cases, and requires approval from the Study Board. Members of academic staff are not obliged to supervise free assignments on optional subjects not covered by courses.

Description of objectives for assignments on optional subjects (7.5/10/12.5/15 ECTS credits)

The assignment on an optional subject is based on a course. The purpose of writing an assignment is to prove that students are able to:

- document advanced and in-depth processing of a subject relevant to political science or social science
- formulate a problem in an independent manner in a field related to the theories, methods and case studies introduced during the course
- select appropriate theory, methodology and data in order to analyse and respond to the problem
- identify strengths/weaknesses in the use of the selected theory/theories and method(s)
- write a coherent assignment, in terms of content and communications, in which the result of the analysis and the response to the problem is characterised by a logical structure and linguistic clarity.

Criteria for achievement of targets for assignments on optional subjects

The grade 12 is awarded for an excellent assignment on an optional subject with no deficiencies, or only a few minor deficiencies, that meets the following criteria:

- deals with a defined problem related to the description of the objectives for the courses offered
- links theory and methodology and draws on theoretical or empirical cases as part of its analysis of and response to the problem
- reflects on the choice of theories, methods and case studies, and their strengths and weaknesses
- includes an evaluation of the strengths and weaknesses of the analysis
- offers a coherent analysis with regard to content and communication
- conducts an analysis on a high academic level, the results of which are presented in a logical structure and in clear language that addresses the problem.

The grade 7 is awarded for a good performance, in which the assignment on an optional subject meets the stipulated criteria, albeit with a number of deficiencies and/or reveals a lack of cohesion between theory, method and case(s) in the analysis.

The grade 02 is given to an adequate performance, in which the assignment on an optional subject only meets the minimum acceptable level of fulfilment of the criteria for achievement of targets, i.e. it is characterised by a low degree of coherence between theory, method and case(s), and a superficial analysis.

Literature

For **assignments on optional subjects not covered by courses**, students must draw up their own bibliography consisting of literature not cited in conjunction with previous exams. The number of standard pages listed below applies to assignments on optional subjects.

The student signs a solemn declaration of compliance with the rules governing the syllabus.

The number of pages in the syllabus and the length of the assignment are shown in the table below:

Free assignment on optional subject not covered by courses	7.5 ECTS credits	10 ECTS credits	12.5 ECTS credits	15 ECTS credits
Syllabus	900–1,200 standard pages	1,200–1,500 standard pages	1,500–1,800 standard pages	1,800–2,100 standard pages
For one student:	36,000 keystrokes; 15 standard pages	36,000 keystrokes; 15 standard pages	48,000 keystrokes ; 20 standard pages	48,000 keystrokes; 20 standard pages
for two students:	60,000 keystrokes; 25 standard pages	60,000 keystrokes; 25 standard pages	79,200 keystrokes; 33 standard pages	79,200 keystrokes; 33 standard pages
For three students:	84,000 keystrokes; 35 standard pages	84,000 keystrokes; 35 standard pages	108,000 keystrokes; 45 standard pages	108,000 keystrokes; 45 standard pages

Please refer to chapter 4.5 in the common part of the curriculum for more information about the formal requirement for written assignments and exams.

Exam forms:

Assignments on optional subjects are produced within a problem area chosen by the student and the syllabus must be approved by the supervisor.

Transitional curriculum

The free assignment on optional subject not covered by courses will as from 1 September 2018 be graded with the 7-point grading scale with one examiner. For students who have been registered for these exams before 1 September 2018, but not passed it, the above will still apply.

6.4 Seminars

Contents, etc.

Seminars usually involve the students playing a part in study circles in order to develop and expand their knowledge of political science's key theoretical, methodological and/or empirical problems. It is important that the whole seminar group shares the same syllabus. This facilitates in-depth discussion and collective acquisition of knowledge about the subject area.

Students are offered a choice of seminars from political science's core course areas: Political Science, Public Administration and International Relations. Other seminars equip students to develop and expand their knowledge of fields adjacent to political science – e.g. sociology, economics, law and social-science methodology – in an independent manner.

Seminars can vary in terms of structure, content and type of instruction, as well as in relation to the types of assignments. All seminars also seek to improve the students' written communication skills.

Description of objectives

The description of objectives varies from seminar to seminar, and the seminars vary from semester to semester. The description of objectives for each seminar must therefore be included in the course catalogue for the semester concerned.

Extent and workload

One seminar is prescribed to 7.5 or 15 ECTS credits. The workload for each course is 27.5 hours per ECTS credit, e.g. 7.5 ECTS credits corresponds to a workload of 206 hours per semester. It is up to the individual lecturer to decide how the total number of working hours is split between the activities below:

- no. of student working hours on ongoing assignments
- no. of student working hours on reading the literature on the syllabus
- no. of class hours
- no. of student working hours preparing for and sitting exams
- no. of student working hours earmarked for other study-related activities (opposing assignments, student presentations, etc.).

The number of hours for the various seminars is listed in the course catalogue.

Literature

Extent	7.5 ECTS credits	15 ECTS credits
Syllabus	900–1,200 pages	1,800–2,100 standard pages

If the syllabus includes literature that has been cited previously, the students must list additional literature in order to specify a total of 900-1200 pages of exclusively new literature. Supplementary literature must be listed in the bibliography. Students must sign a solemn declaration of compliance with the rule about supplementary literature.

Type of instruction

The main form of teaching in seminars is study circles, which means that there is a restriction of max. 25 students per seminar. Students must enrol in advance. Admission is normally prioritised on the basis of academic seniority.

Classes are usually held in a single semester and consist of two hours a week on each course. However, the duration and number of hours per week may vary.

Exam form

Seminars are passed by submitting a number of compulsory papers during the course of the seminar that amount to min. 24,000 keystrokes (10 standard pages) and max. 48,000 keystrokes (20 standard pages) per student.

Seminar assignments are written individually.

If multiple assignments are submitted, a single overall assessment is given (pass/fail or a grade) on the basis of all of them. If a seminar exam is assessed “Fail” or graded -3 or 00 at the first attempt, one or more new/revised assignments on the same subject can be submitted. If a seminar assignment is assessed “Fail” or graded -3 or 00 at the second attempt, one or more new/revised assignments on the same subject can be submitted.

In total, new/revised assignments can be submitted twice and it must be agreed in advance with the lecturer.

Seminar assignments in the spring semester must be finally approved or graded by the end of June. Seminar assignments in the autumn semester must be finally approved or graded by the end of January in the following year.

Prerequisites

A further condition for passing the seminar is that the student has actively participated in the seminar, i.e. min. 75% attendance and active participation. Active participation comprises min. one presentation of the student's own assignment(s) and one opposition to another seminar participant's assignment. The assignment(s) are based on an area chosen by the student but linked to the seminar theme.

Make-up exams and resits

If the seminar is not passed within the above mentioned deadline, the student must register for the resit, which involves submitting an assignment on an optional subject based on the same syllabus as the ordinary exam. The length of the assignment on an optional subject is outlined below:

Assignment on an optional subject	7.5 ECTS credits	15 ECTS credits
Number of pages	36,000 keystrokes; 15 standard pages	48,000 keystrokes; 20 standard pages

Form of assessment: the seven-point scale with an internal and external examiner.

Please refer to chapter 4.5 in the common part of the curriculum for more information about the formal requirement for written assignments and exams.

Comments

As from 1 September 2018 seminars are no longer offered as a part of the course catalogue.

6.5 Public Law

Course element: Political-science course element

Contents

The course provides knowledge of basic legal principles and rules for public law, as well as insight into their use and interpretation in practice. It covers the areas of administrative law and constitutional law, as well as the overarching principles of EU law and international law, including human rights. The students learn to study administrative issues from a legal perspective and they acquire the knowledge and understanding of the legal frameworks required for practical work in the public administration.

Description of objectives

Public Law gives students:

- in-depth knowledge of administrative law, including the Danish Publish Administration Act and the Open Government Act
- a basic knowledge of constitutional law, e.g. the relationship between national law, EU law and international law, including human rights
- legal knowledge that qualifies them to work in public service.

Criteria for achievement of targets

Grade	Designation	Description
12	Excellent performance demonstrating complete fulfilment of the course objectives.	Based on sound and reflective knowledge of basic legal principles and rules in administrative law, constitutional law and EU law, the student demonstrates outstanding ability in conducting independent analyses of key legal aspects of an administrative problem.
7	Good performance, which demonstrates fulfilment of the course objectives, with several deficiencies.	Based on sound knowledge of basic legal principles and rules in administrative law, constitutional law and EU law, the student demonstrates solid ability in analysing key legal aspects of an administrative problem.
02	Adequate performance demonstrating the minimal acceptable level of achievement of the course objectives.	Starting from a basic knowledge of legal principles and rules in administrative law, constitutional law and EU law, the student demonstrates the bare minimum of skills in analysing key legal aspects of an administrative problem.

Extent

7.5 ECTS credits

Literature

The syllabus is 900 standard pages and is the same for all students. The syllabus is set by the Study Board.

Type of instruction

The course totals 28 hours.

Exam form

The course concludes with a synopsis exam graded by an internal and external examiner.

Comments

Public Law must be taken on the master's programme if it was not passed as an elective course on the bachelor programme. A pass in Public Law at either bachelor or master's level is a prerequisite for graduating as a Master of Political Science. Public Law is a separate course and therefore cannot be combined with other courses or be part of other types of exams. If Public Law is completed as part of the master's programme, it takes precedence over a synopsis exam.

6.6 Academic internship

Course element: Political-science course element

Course elements on the master's programme in Political Science corresponding to 15 or 30 ECTS credits can be replaced with an academic internship. The Academic Internship consists of a formal attachment to a workplace for a certain duration (see below). The exam for the Academic Internship consists of a portfolio exam with two compulsory parts; a project product and a project report. Students must pass both. In addition to the compulsory parts the portfolio exam can contain other relevant products from the internship site. See the description of the exam form below.

A project supervisor must be attached to both the academic internship and the project report. Supervision of the project report can be undertaken by PhD students, assistant professors, postdocs, associate professors and professors in the Department of Political Science. Students are responsible for finding their own project supervisor.

Pre-approval

Students must apply for pre-approval of the academic internship and it must be approved by the Study Board before the internship begins. An application for pre-approval must contain the following appendices:

- a description of the project product, outlining at least its purpose and form.
- a description, signed by a named contact at the workplace, of the workplace, duties of academic relevance and on a satisfactory academic level, the length of the internship and the number of hours worked per week
- an account of provisional ideas for topics to cover in the project report
- the name of the project supervisor in the Department of Political Science.

Based on the information available at the time, the Study Board assesses whether the internship meets the requirements for replacing course elements on the master's programme.

Generally, the Academic Internship must be in the field of political science and the workload should be split as follows:

Number of ECTS credits	Area of work	Number of hours
15 ECTS credits	Working hours at the internship site	327 hours
	Project report; incl. preparation and supervision	85 hours
Total		412 hours
30 ECTS credits	Working hours at the internship site	650 hours
	Project report; incl. preparation and supervision	175 hours
Total		825 hours

Objectives

The purpose of the academic internship is to acquire knowledge and experience of specific work duties and of projects that provide insight into "political science in practice". Active participation in work at a workplace relevant to their studies provides students with the opportunity to make use of their academic and theoretical

insight and knowledge in a practical context and to reflect theoretically on problems that arise in actual work situations.

The work must be in the field of political science and be at a satisfactory academic level.

The staff at the workplace must have sufficient academic competency to provide support for the student and for reflection on the content and working processes.

A project report and product are integral parts of the academic internship, which takes the form of a formal association with a workplace. The product is produced in co-operation with a named contact at the internship site and must be submitted to and approved by the internship site. Project product The project report is assessed by a project supervisor at the Department of Political Science and is based on theoretical reflections related to the political-science or social-science problems on which the student worked during the internship. The student chooses the specific problem to be discussed with the approval of the project supervisor.

Both assignments are compulsory and included in the portfolio exam, which can also cover other relevant products from the internship site.

Description of objectives for an academic internship

An academic internship provides students with:

- insight into one or more examples of how political scientists are deployed in the labour market and how they actually work on assignments related to the social sciences, including the nature of the work, the demands placed on them (both academic and non-academic), and how academic standards are applied in practice
- experience of applying theoretical and methodological knowledge from the master's study programme in practice through a prolonged work placement relevant to the study programme
- basic competencies that enable them to make informed contributions to the completion of assignments in the area covered by the workplace, and experience in applying these in practice
- tangible and empirical knowledge and insight into relationships, institutions, processes and working methods relevant to studying political science, and the ability to place these insights in an academic context
- the ability to reflect on connections between the empirical field, e.g. their own material produced during the project placement, and one or more theoretical and methodological approaches.

Criteria for fulfilling the objectives when assessing the project report

When assessing the project report, requisite attention must be paid to whether it replaces 15 or 30 ECTS credits on the master's programme in Political Science. The presentation and the analysis of real-life conditions in the empirical field will also be accorded particular weight in the assessment of the report.

The grade 12 is awarded for an excellent project report with no or a few minor deficiencies that meets the following criteria:

- the project report addresses a defined problem and links the assignment to the project placement
- the project is written during the internship
- primary sources are linked to the project placement in the analysis, e.g. primary documents or material produced by the student during the internship (e.g. interviews or reports)
- analysis of the empirical field constitutes min. 50% of the assignment.
- theory, methodology and empirical cases are linked in an analysis and the project report.
- the student reflects on the choice of theory, methodology and empirical data, as well as their strengths and weaknesses
- offers a coherent analysis with regard to content and communication

- the results of the analysis are presented with a logical structure and clarity of language such that the formulated problem is addressed.

The grade 7 is awarded for a good performance, in which the project report meets the criteria for achievement of targets, albeit with a number of deficiencies, e.g. limited links between theory and empirical data or between primary sources and analysis.

The grade 02 is awarded for an adequate performance, in which the project report only meets the minimum acceptable level of fulfilment of the criteria for achievement of targets, characterised by a low degree of cohesion between theory and empirical data and a superficial analysis with insufficient links between the project placement and the empirical field.

Extent

An Academic Internship can replace 15 or 30 ECTS credits on the master's programme. The internship must account for 412.5 hours, incl. preparation of the assignment and the project report, if it replaces 15 ECTS credits on the master's programme and 825 hours, incl. preparation of the project product and project report, if it replaces 30 ECTS credits. See above for a more detailed description of the split between the different types of working hours.

Literature

The literature for the project report is defined by the student and must be approved by the supervisor for the project report.

Type of instruction

During the academic internship, students may receive advice, but not teaching. They must have a named contact person at the workplace and a project supervisor at the Department. Supervision can be by PhD students, assistant professors, associate professors or professors. Students are responsible for finding their own project supervisor. This must be done when applying for pre-approval of the academic internship. A permanent, salaried post cannot be approved as an academic internship.

Exam form

The exam for the Academic Internship consists of a portfolio exam with two compulsory parts; a project product and a project report. Both parts must be passed. The project product is submitted to and approved by the internship site. The project report is assessed by the project supervisor in the Department of Political Science. In addition to the compulsory assignments, the portfolio exam can also cover other relevant products from the internship site.

The project product (at the internship site)

The project product, which the student works on at the internship site, is produced in co-operation with the named contact person at the site.

The product can take different forms, such as a strategic plan, a presentation or an app. The product must, however, be of some benefit to the organisation or company. The internship site must approve the product and it is submitted as part of the portfolio exam along with the project report to the Department of Political Science (see below). The project product is not included in the assessment of the project report, but it is a prerequisite that the project product is approved by the internship site before the overall portfolio exam can be passed.

Project Report (at the Department of Political Science)

The project report, which is presented and assessed by the Department of Political Science is a small-scale academic assignment. The report is written in the light of theoretical reflections related to the political-science or social-science problems on which the student has worked during the internship. The student chooses a relevant problem which must be discussed and approved by the supervisor.

Submission of the project report is as per the general submission dates for assignments on optional subjects in the Department of Political Science and takes place at the end of the semester that the student spent on the Academic Internship. The actual deadlines are listed in the exam schedule.

The project report is written individually and the number of pages (excl. cover pages, bibliographies, table of contents, figures, models, diagrams, notes) must not exceed:

15 ECTS credits	30 ECTS credits
Number of words/pages	Number of words/pages
24,000 keystrokes (10 standard pages)	36,000 keystrokes (15 standard pages)

Please refer to chapter 4.5 in the common part of the curriculum for more information about the formal requirement for written assignments and exams.

The project report is assessed according to the seven-point scale by an internal examiner. If the report is not passed during the ordinary exam period, a new report on the same subject is submitted as a make-up exam or resit. The deadlines are stated in the exam schedule.

Comments

It is a prerequisite for passing the project report that the project product is approved by the internship site.

Transitional curriculum

As from 1 September 2018 the following will apply for Academic internship. For students who have been registered for these exams before 1 September 2018, but not passed it, the above will still apply, however the exam above will be offered for the last time at summer make-up and resit exam 2019.

Extent of working hours

No. of ECTS	Field of work	Number of hours
15 ECTS	Working hours at the internship site	327 hours
	Project report, including feedback and preparation	85 hours
	Total	412 hours
30 ECTS	Working hours at the internship site	650 hours
	Project report, including feedback and preparation	175 hours
	Total	825 hours

Literature

250 pages are determined by the Board of Studies concerning the case selection as well as qualified feedback.

500 pages are defined by the student.

The student is permitted to use the syllabus previously used from both the bachelor and master's degree programmes.

Teaching and working methods

The working method is to a great extent organised independently by the student. Students are expected to work on their project reports during their academic internship, including by participating in feedback rounds via Absalon and preparing their own project reports on the basis of feedback from their fellow students.

Outline of the process:

Date	Activity	Points of special attention
	The student gains an internship	
	The student applies for prior approval for an academic internship no later than six weeks before the academic internship is to commence	<i>Use the official application form for prior approval of an academic internship. Remember to include all appendices.</i>
No later than two weeks before the start of the semester	The student is placed in a feedback group on Absalon with an affiliated project supervisor	
	The student views the video lecture about “Qualified feedback” as well as “Case work” via Absalon	<i>Outline of the 200-page syllabus set by the Board of Studies</i>
Two months after start of the semester	First submission: The student submits considerations regarding one or more empirically based cases at the internship site, preliminary problem and considerations regarding theory. Length: 4,800-7,200 keystrokes; 2-3 standard pages	<i>Attendance is compulsory to be able to take the ordinary exam</i>
Two months and two weeks after start of the semester	First feedback: The student gives feedback via Absalon on a fellow student's first submission. Length: Minimum 2,400 keystrokes; 1 standard page	<i>Attendance is compulsory to be able to take the ordinary exam</i>
Four weeks after start of the semester	Second submission: The student submits a further development of the first submission which includes the feedback received. An academic reflection must also be submitted on the connection between: <ul style="list-style-type: none"> • The empirically based case(s) from the internship site • Theory and literature from political science. Length: 9,600-12,000 keystrokes; 4-5 standard pages	<i>Attendance is compulsory to be able to take the ordinary exam</i>
Four months and two weeks after start of the semester	Second feedback: The student gives feedback via Absalon on a fellow student's first submission. Length: Minimum 4,800 keystrokes; 2 standard pages	<i>Attendance is compulsory to be able to take the ordinary exam</i>
End of the semester	The student submits the project report, which is a further development of the two submissions, as well as both feedback papers.	<i>Check the exam date in the exam schedule.</i>

Supervisor

A project supervisor must be attached to both the academic internship and the preparation of the project report. The student must find a supervisor among the Department's potential supervisors for Academic internship. The supervisor must agree to supervise the student.

Exam requirements

Participation in the feedback group on Absalon. The student must in two instances submit considerations regarding the project report, and also in two instances give feedback on a fellow student's considerations within the deadline specified in the exam schedule. Participation in the group and submission of feedback are a precondition for taking the exam.

Exam form

The exam is passed with a project report whereby the students submit their own reports, and as an appendix also submit the feedback papers prepared for a fellow student.

The exam is marked as pass/fail, with internal grading.

Length:

Exam	15 ECTS	30 ECTS
Project report	24,000 keystrokes (10 standard pages)	36,000 keystrokes (15 standard pages)
Appendix: Feedback evaluation	Two feedback papers of minimum: 2,400 keystrokes (1 standard page) 4,800 keystrokes (2 standard pages)	Two feedback papers of minimum: 2,400 keystrokes (1 standard page) 4,800 keystrokes (2 standard pages)

Re-examination

On failing the exam requirements

The exam is marked as pass/fail, with internal grading.

Length:

Exam	15 ECTS	30 ECTS
Project report	43,200 keystrokes (18 standard pages)	60,000 keystrokes (25 standard pages)

See 4.5 of the Curricula's Common Part for more information about the formal requirements for written assignments and an overview of what is included in the keystroke count.

6.7 Compulsory courses on the specialisations

In the autumn semester, compulsory courses are offered on the following specialisations:

- Organisation and Management (Organisation og ledelse)
- Political Behaviour and Advanced Quantitative Methodology (Politisk adfærd og videregående kvantitativ metode)
- International Relations, Diplomacy and Conflict Studies

In the spring semester, compulsory courses are offered on the following specialisations:

- EU
- International Political Economy
- Political Theory (Politisk teori)

Requirements

The compulsory courses on the specialisations can include an internal writing exercise, which acts as a prerequisite for sitting the exam in the course in question. The length of the writing exercise must not exceed 19,200 keystrokes (eight standard pages) irrespective of whether it is submitted individually or as part of a group.

Please refer to chapter 4.5 in the common part of the curriculum for more information about the formal requirement for written assignments and exams.

Transitional curriculum

As from 1 September 2018 the following will be applicable for the specialisations from now on called Core subjects. For students who have been registered for the exams before 1 September 2018, but not passed it, the above will still apply.

The core-subject lines' goal description and form of grading are described in further detail in the sections below. The content, criteria for goal attainment, syllabus and forms of teaching and examination vary from course to course and must therefore be found in the course catalogue (www.kurser.ku.dk).

It is possible to choose between the following core-subject lines:

- Organisation and Leadership (only offered in Danish)
- Political Theory
- Political Behaviour (only offered in Danish)
- International Political Economy
- International Relations and Conflict Resolution
- Foreign Policy
- European Politics

The overview below shows which core subjects are to be taken for the individual lines:

Core-subject line	Core subject
Organisation and Leadership	Core subject 1: Public Governance and Management
	Core subject 2: Organisational Analysis
Political Theory	Core subject 1: Contemporary Political Theory
	Core subject 2: Democratic Challenges
Political Behaviour	Core subject 1: Political Behaviour
	Core subject 2: Advanced Quantitative Methods in the study of Political

	Behaviour
International Political Economy	Core subject 1: Theories and Issues in International Political Economy
	Core subject 2: Concepts and Methods in International Relations
International Relations and Conflict Resolution	Core subject 1: Approaches to International Conflicts - From Theory to Methods
	Core subject 2: Concepts and Methods in International Relations
Foreign Policy	Core subject 1: Theory and Practice in Foreign Policy
	Core subject 2: Concepts and Methods in International Relations
European Politics	Core subject 1: Institutions, Policy Processes and Policies in the European Union
	Core subject 2: Important Challenges in European Governance: Lobbying and Interest Groups

Descriptions of Objectives

- Knowledge
 - Account for key issues and debates within the relevant core-subject line
 - Identify and reflect critically on the relevant core-subject line's theories and methods
- Skills
 - Analyse issues within the core-subject line and in this connection be able to assess the expediency of analysis and solution proposals on the basis of different theories and methodologies
 - Argue independently, analytically, critically, systematically and at an advanced academic level in the dialogue concerning academic issues within the subject line's domain
 - Discuss and evaluate the current research for the relevant core-subject line
- Competencies
 - Plan and manage a process with due consideration of the timeframes set and the academic quality requirements
 - Further develop and reflect on their core competencies in a lifelong learning perspective

Literature

The table below shows the scope of the syllabus for the core subjects. The syllabus is the same for all students. The syllabus is set by the Board of Studies.

Subject element	Extent	Syllabus
Core subject 1	15 ECTS	1,800–2,100 standard pages
Core subject 2	7.5 ECTS	900–1,200 standard pages

Teaching and working methods

Courses total 56 hours for core subject 1 and 28 hours for core subject 2.

The core-subject lines are established with minimum 15 and maximum 40 students. Students can register for 3 core-subject lines, in order of priority.

If a core-subject line has more than 40 students, an attempt is made to duplicate the same core-subject line, so that, as far as possible, students get their first priority, provided that there are resources available for this.

If there are insufficient resources for duplication, the students are alternatively assigned a place in a core-subject line by drawing lots. If you do not achieve your first priority, you will be guaranteed your second priority. In the post-registration period, students will be awarded a core-subject line place depending on how quickly they register (first come, first served).

Exam form

The overview below shows the grading method for the core subjects.

Subject element	Extent	Grading method
Core subject 1	15 ECTS	7-point grading scale with external grading
Core subject 2	7.5 ECTS	7-point grading scale with one examiner

The types of exam forms will be as follows. Oral exam with or without synopsis, free assignment, three-day compulsory written take-home assignment or portfolio exam.

6.8 Thesis and thesis seminars

Course element: Thesis in Political Science

Contents

Thesis writing involves applying the theories and methods introduced during the course to produce a long, written, academic paper that analyses a political-science issue chosen by the student.

A compulsory part of producing the thesis consists of the thesis cluster, which provides students with general knowledge and guidance in the use of methods, writing assignments, structuring the written product, managing their workflow, as well as other relevant elements of the process. An important element of the thesis cluster is the students' own active participation. They are required both to present their own work and critique the work of others. As an integral part of thesis writing, students are also assigned a supervisor.

Competency profile

On successful completion of the thesis, students have acquired:

- specialist and comprehensive knowledge of the thesis topic and relevant theories and methods
- experience of and insight into the practical application of theory and methods in undertaking a comprehensive analysis as part of a prolonged work process
- project-management skills such as planning, organising and completing major assignments within a given timeframe and in accordance with the requirements for academic quality
- experience of drawing up objectives and preliminary targets, integrating individual parts of the thesis into the thesis as a whole, critical reading and evaluation of own work, checking for consistency, continuity, etc.
- competence in written communication of specialised knowledge at a high academic level
- advanced skills in collating data in a broad sense and searching for information and literature.

Description of objectives

Through the work on the thesis, the student must demonstrate proficiency in making use of the subject area's methodologies and theories in an independent analysis of a research question related to political science. This entails that the student is able to independently and critically:

- formulate, identify and profile the thesis' research question
- select, discuss and apply relevant methodological approaches to the analysis and select, identify, collate and process primary or secondary theoretical and/or empirical material of relevance to the analysis
- analyse the theoretical and/or empirical material in order to address the research question
- reflect on the analysis and discuss its strengths and weaknesses

- select, discuss and apply relevant theoretical concepts and conceptual structures to the analysis, and, where appropriate, link empirical analysis to theoretical insights and perspectives
- present the results of the analysis in a logical structure that answers the question in a clear language.

Criteria for achievement of objectives

The grade 12 is awarded for an excellent performance which demonstrates complete fulfilment of the thesis' objectives and with no or few minor deficiencies lives up to the following:

- the thesis deals in an independent and critical manner with a political-science problem chosen by the student
- there is a high degree of cohesion between content and communication in the thesis.
- the thesis presents an independent analysis based on primary and/or secondary sources
- the thesis includes independent application of theory/theoretical reflection/theoretical contextualisation
- the thesis includes an account of, reasons for and discussion of the methodological approach and the critical/reflective use of empirical and/or theoretical sources
- all significant choices are justified
- all key concepts are defined and discussed
- all significant assertions are substantiated and/or justified
- the research question is answered in the thesis
- the thesis is characterised by independence, boldness and/or originality of the topic selection, methodology, data collation, analytical work and/or theoretical reflection, and/or the thesis deals with a difficult problem/topic, and/or the thesis generates new knowledge.

The grade 7 is awarded for a good performance, in which the thesis, despite a number of deficiencies, meets its objectives and/or displays a certain degree of independence in the analysis.

The grade 02 is given for an adequate performance in which the thesis only meets the minimum number of criteria for achievement of the objectives, i.e. is characterised by a dependent and/or superficial analysis and/or by uncritical and/or direct quoting of sources.

Scope

The thesis constitutes 30 ECTS credits.

Literature

There is no requirement for an actual syllabus for the thesis, but it must contain a bibliography (see 4.6 on formal requirements for written work).

Requirements: participation in thesis clusters.

In order to pass the thesis, all thesis students must take part in a number of thesis clusters.

The purpose of thesis clusters is to create a structured framework that supports the thesis work. The clusters allow students to participate in a learning process and academic dialogue, and to create an academic community in the course of the thesis-writing process.

All thesis students must participate in the cluster series, which consists of two compulsory presentation and feedback sessions. Thesis students are divided into thematic clusters with approximately five theses per cluster. Each cluster is assigned a supervisor.

Participation in thesis clusters requires registration in advance by a deadline set by the head of studies (the general thesis supervisor), and approval of the thesis' research question and the thesis contract.

Participation in the two compulsory cluster sessions entails that the student presents two draft thesis papers (min. 10 and max. 20 pages), offering feedback on other students' presentations and participating in discussions.

The first thesis cluster session focuses on the research question and the thesis synopsis (thesis design), as well as project management and initial methodological considerations.

The second focuses on individual draft chapters from the students' theses, for example, theory, methodology or analysis.

Participation in cluster sessions is compulsory and exemptions can only be granted in exceptional circumstances.

Supervision

Thesis students are assigned a supervisor in cooperation with the general thesis supervisor. Supervision is normally provided by internal assistant professors, associate professors or professors. External lecturers may be assigned as main or secondary supervisors on application to the study board.

Exam form

The thesis is externally graded according to the seven-point scale. The rules for thesis writing and guidelines for assessment of the thesis are described above (description of objectives, etc.).

The scope of the thesis may not exceed:

For one student:	192,000 keystrokes; 80 standard pages
For two students:	336,000 keystrokes; 140 standard pages
For three students:	480,000 keystrokes; 200 standard pages

See section 4.5 of the Curricula's Common Part for more information about the formal requirements for written papers, as well as an overview of what is included in the keystroke count.

Comments

The thesis is placed at the second year of the master's programme.

About registration:

Students must register for the thesis in accordance with the rules for thesis registration as described in section 4.2.4 of the Curricula's Common Part: "Registering for a master's thesis".

About the second and third exam attempts:

Students who fail to submit their theses by the stated deadline are registered for a second exam attempt (and, if needed, a third attempt) under the rules described in section 4.2.5 of the Curricula's Common Part: "Registration for the second and third thesis attempts on the master's programme".

Supervision

Approximately 20 hours, including preparation, are set aside for supervising a thesis. If the student fails to submit the thesis at the first attempt and the supervision hours have been used up, the supervisor's further input is limited to the final assessment. As a general rule, no new supervision hours will be provided in that case.

Transitional curriculum

As of 30 June 2018 the following will be applicable for the thesis. Students who has signed the thesis contract 1 February 2018 or before this date, the above will still apply.

Exam requirements

In order to pass the thesis, all thesis students must take part in a cluster supervision programme. The purpose of thesis clusters is to create a structured framework that supports the thesis work. The clusters allow students to participate in a learning process and academic dialogue, and create an academic community for the thesis-writing process. Each student is placed in a cluster together with 3-5 other thesis projects. Participation in cluster supervision is compulsory and 100% active participation is required. A student participates actively by presenting his or her own project, giving feedback on others' projects, and participating in discussions and other activities matched to the cluster's subject area.

The cluster programme comprises two compulsory presentation and feedback sessions. Thesis students are divided into thematic clusters with approximately five theses per cluster. Each cluster is assigned a supervisor. The aim is for the cluster supervisor to also be the thesis supervisor for the approximately five theses in the cluster.

Participation in thesis clusters requires registration in advance by a deadline set by the head of studies (the general thesis supervisor), and approval of the thesis' research question and the thesis contract.

Participation in the two compulsory cluster sessions entails that the student presents two draft thesis papers (min. 10 and max. 20 pages), offers feedback on other students' presentations and participates in discussions.

The first thesis cluster session focuses on the research question and the thesis synopsis (thesis design), as well as project management and initial methodological considerations.

The second cluster session focuses on individual draft chapters from the students' theses, for example, theory, methodology or analysis.

Supervision

Thesis students are assigned a supervisor in cooperation with the general thesis supervisor. The aim is for the cluster supervisor to also be the thesis supervisor for the approximately five theses in the cluster. Supervision is normally provided by internal assistant professors, associate professors or professors.

Exam form

The master's thesis is assessed according to the 7-point grading scale, with external grading.

The student must choose one of the following thesis models for the master's thesis:

1. Classical thesis (monograph)
2. Academic article

Monograph

Extent:

- For one student: 144,000-192,000 keystrokes (60-80 standard pages)
- For two students: 264,000-336,000 keystrokes (110-140 standard pages)
- For three students: 384,000-480,000 keystrokes (160-200 standard pages)

Academic article

The article must be assessed by the supervisor to be an almost final draft or have been submitted to a journal. In addition to the article, an introduction is drafted in relation to the article or its subject matter, for example a

more comprehensive review of the field or methodological discussions. The introduction and article must together fulfil the thesis' learning outcome objective.

Extent:

- For one student: the article plus introduction may not exceed 120,000 keystrokes (50 standard pages).

See 4.5 of the Curricula's Common Part for more information about the formal requirements for written assignments and an overview of what is included in the keystroke count.

Comments

The thesis must be prepared in the course of the second academic year of the master's degree programme.

Formal requirements

The master's thesis must include the following:

- Summary
If the thesis is written in Danish, Swedish or Norwegian, the summary must be written in English. If the thesis is written in English, the summary may be written in either Danish or English.
The summary must be max. one page.
- Bibliography
- Number of keystrokes. See section 4.5 of the Curricula's Common Part for an overview of what is included in the keystroke count.

If the thesis does not include these elements, the thesis will be rejected.

Front page

The front page of the thesis must include the following:

- Title
- Name of supervisor
- Name of author
- Month and year of submission
- Department of Political Science, University of Copenhagen