

**OVERALL EXAM SCHEDULE
AND
RULES FOR EXAMINATIONS AT THE
DEPARTMENT OF POLITICAL SCIENCE**

Winter 2019/20

August 2019

Version 1.6

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INFORMATION CONCERNING EXAMS DURING WINTER 2019/20

Deadline for applications for exemption

If you wish to apply for an exemption concerning special exam conditions for your Winter 2019/20 exams, you must apply for an exemption **by no later than 12:00 noon 1 October 2019**. Special exam conditions might be: extended time for the exam, overlap between exams, etc. You can find the application form at KUnet >> Planning your studies >> Rules and exemptions >> How do I apply (*Danish: KUnet >> Planlæg dit studie >> Dispensation fra regler >> Hvordan søger jeg*)

Timetables

The final timetables for oral exams will be announced via the course room in Absalon on the date announced in the exam schedule below.

If you will be taking exams at other departments in January 2020, you must notify this to the study administration as soon as possible, to avoid exam conflicts with your oral exams at Department of Political Science. Remember to include documentation. The deadline for enquiries of this nature concerning the Winter exams is 12:00 noon 15 November 2019.

Announcement of grades

The grades for written exams will be published via Student Self Service on KUnet on the date stated in the exam plan via Student Self Service on KUnet.dk

If, contrary to expectations, the grades are not available by the date published in the overall exam plan, you can contact the member of administrative staff responsible for the exam in question, for an explanation (Find information for the specific exam in the Digital Exam System).

NB! For the Master Thesis, the deadline for the announcement of the grade is one month after the deadline for submission.

Deregistration for exam

You are automatically signed up for your first exam attempt. If you wish to change your exam registration for the ordinary winter exam 2019/2020, this can only be done in the exam registration period, September 11-18, 2019.

Registration for re-examination

If you fail an exam or have to take a re-exam for other reasons, you must actively register for the reexam. No students are automatically registered for the re-exam. You can register for the re-exam winter 2019/2020 in the exam registration period January 22-29, 2020.

OVERALL EXAM SCHEDULE WINTER 2019/20

Courses at the 2017 Bachelor programme:

Danish and Comparative Politics 1

(Dansk og Komparativ Politik 1 - 2017- BA studieordningerne)

Compulsory writing exercise	
The assignment text for the writing exercise is available on the course website in Absalon at 12:00 noon on	21/10-19
Submission of the Writing Exercise by no later than 12:00 noon on	28/10-19
Re-Submission of the Writing Exercise by no later than 12:00 noon on	29/11-19

The writing exercise is submitted/uploaded via the course's website in Absalon.

If the writing exercise is not approved the first time, it can be re-submitted in revised form on the re-submission date stated above.

It is **necessary to pass the writing exercise** in order to participate in the 3-day written assignment.

3-days take-home assignment			
Ordinary exam		Make-up and resit exam	
The assignment text will be available in the Digital Exam system at 12:00 noon on	10/1-20	The assignment text will be available In the Digital Exam system at 12:00 noon on	24/2-20
Submission of Assignment in the Digital Exam system (https://eksamen.ku.dk/) by no later than - 12:00 noon on	13/1-20	Resubmission of the assignment in the Digital Exam system (https://eksamen.ku.dk/) by no later than - 12:00 noon on	27/2-20
Publication of grades by no later than 16:00	21/1-20	Publication of grades by no later than 16:00	13/3-20

Political Theory 1

(Politisk Teori 1 - 2017- BA studieordningerne)

Compulsory writing exercise	
The assignment text for the compulsory writing exercise is available on the course website in Absalon at 12:00 noon on	4/12-19
Submission of the Writing Exercise by no later than 12:00 noon on	18/12-19
Publication of grades by no later than 16:00	10/1-20
Re-Submission of the Writing Exercise by no later than 12:00 noon on	17/1-20
Publication of grades by no later than 16:00	21/1-20

To pass the course, the student must pass the writing exercise

Make-up and resit exam	
10 hours Examination 10:00 Morning on	3/2-20
Publication of grades by no later than 16:00	17/2-20

International Relations 1

(International Politik 1 - 2017- BA studieordningerne)

Compulsory writing exercise	
The assignment text for the compulsory writing exercise is available on the course website in Absalon at 12:00 noon on	30/9-19
Submission of the Writing Exercise by no later than 12:00 noon on	11/10-19
Re-Submission of the Writing Exercise by no later than 12:00 noon on	11/11-19

The writing exercise is submitted/uploaded via the course's website in Absalon.

If the writing exercise is not approved the first time, it can be re-submitted in revised form on the re-submission date stated above.

It is **necessary to pass the writing exercise** in order to participate in the 3-day written assignment

3-days take-home assignment			
Ordinary exam		Make-up and resit exam	
The assignment text will be available in the Digital Exam system at 12:00 noon on	3/1-20	The assignment text will be available In the Digital Exam system at 12:00 noon on	18/2-20
Submission of Assignment in the Digital Exam system (https://eksamen.ku.dk/) by no later than - 12:00 noon on	6/1-20	Resubmission of the assignment in the Digital Exam system (https://eksamen.ku.dk/) by no later than - 12:00 noon on	21/2-20
Publication of grades by no later than 16:00	20/1-20	Publication of grades by no later than 16:00	6/3-20

Philosophy of Science and Methodology

(Videnskabsteori og metodologi - 2017- BA studieordningerne)

	Submission via Absalon	Re-Submission via Absalon
The assignment text for the compulsory writing exercise is available on the course website in Absalon 7 days before the submission-deadline		
Exercise 1 – by no later than 20.00	28/9-19	21/10-19
Exercise 2 – by no later than 20.00	23/11-19	9/12-19

Take-home assignment	
Ordinary Exam	
The assignment text will be available in the Digital Exam System (https://eksamen.ku.dk/) system during the semester	
Submission of the Take-Home Assignment in the Digital Exam (https://eksamen.ku.dk/) system by no later than 12:00 noon	2/1-20
Publication of result (Passed/not Passed) by no later than 16:00	20/1-20

Make-up and resit exam	
Submission of the Take-Home Assignment in the Digital Exam (https://eksamen.ku.dk/) system by no later than 12:00 noon	5/2-20
Publication of grades by no later than 16:00	17/2-20

It is **necessary to pass the two writing exercises** in order to participate in the take-home assignment in Philosophy of Science and Methodology.

Introduction to Problems in Political Science

(Introduktion til politologiske Problemstillinger - 2017- BA studieordningerne)

The course is passed by active participation. Active participation consists of one oral presentation and one writing assignment. Both elements must be passed to pass the course.

The assessments should be registered by no later than 25 October 2019 at 12:00 noon.

Make-up and resit exam	
10 hours Examination 10:00 Morning on	7/2-20

Public administration 1

(Offentlig forvaltning 1 - 2017- BA studieordningerne)

Multiple Choice	Ordinary exam
Multiple choice – the 45 minutes university assignment at 16:15-17:00	1/11-19
Publication of grades by no later than 16:00	15/11-19

Make-up and resit exam	
10 hours Examination 10:00 Morning on	16/12-19
Publication of grades by no later than 16:00	23/12-19

Public administration 2

(Offentlig forvaltning 2 - 2017- BA studieordningerne)

3-day take-home assignment	Ordinary exam	Make-up and resit exam
Issue of questions at 12:00 noon on	7/1-20	14/2-20
Submission of the 3-day take home assignment in the Digital Exam system (https://eksamen.ku.dk/) by no later than 12:00 noon	10/1-20	17/2-20
Announcement of grades by no later than 16:00	21/1-20	2/3-20

Economics 1

(Økonomi 1 - 2017- BA studieordningerne)

Compulsory writing exercise	
The assignment text for the compulsory writing exercise is available on the course website in Absalon at 12:00 noon on	25/10-19
Submission of the Writing Exercise by no later than 12:00 noon on	4/11-19
Re-Submission of the Writing Exercise by no later than 12:00 noon on	25/11-19

The writing exercise is submitted/uploaded via the course's website in Absalon.

If the writing exercise is not approved the first time, it can be re-submitted in revised form on the re-submission date stated above.

4-hour university assignment	Ordinary exam	Make-up and resit exam
Written exam for the 4-hour university assignment at 13:00-17:00 (PBV)	20/12-19	7/2-20
Publication of grades by no later than 16:00	21/1-20	21/2-20

NB! For exams, rooms with PC facilities at Peter Bangsvej 36 (PBV) are used. There are guidelines for the use of these computers + related software on the course website that can be found via the Absalon web platform.

Method 2

(Metode 2 - 2017- BA studieordningerne)

The course is passed with a written assignment

Written assignment	Ordinary exam	Make-up and resit exam
Submission of the assignment in the Digital Exam system (https://eksamen.ku.dk/) by no later than 12:00 noon	3/1-20	21/2-20
Publication of grades by no later than 16:00 on	21/1-20	6/3-20

Sociology 2

(Sociologi 2 - 2017- BA studieordningerne)

Synopsis exam	Ordinary exam	Make-up and resit exam ^{1 2}
Submission of synopsis in the Digital Exam system (https://eksamen.ku.dk/) by no later than 12.00 noon on	11/12-19	4/2-20
Publication of timetable by no later than 16:00	20/12-18	7/2-20
Oral exam	20/1-20 21/1-20 22/1-20	17/2-20

¹ For a resit or make-up exam changes may only be made to the re-submitted synopsis if this is justified by academic considerations, and only by agreement with the teacher.

² **NB!** It is necessary to re-submit/upload the synopsis for the re-examination, even if there are no changes from the version uploaded at the Ordinary exam.

Danish and Comparative Politics 3

(Dansk og Komparativ Politik 3 - 2017- BA studieordningerne)

Compulsory writing exercise	
The assignment text for the writing exercise is available on the course website in Absalon at 12:00 noon on	11/10-19
Submission of the Writing Exercise by no later than 12:00 noon on	25/10-19
Re-Submission of the Writing Exercise by no later than 12:00 noon on	22/11-19

The writing exercise is submitted/uploaded via the course's website in Absalon.

If the writing exercise is not approved the first time, it can be re-submitted in revised form on the re-submission date stated above.

It is **necessary to pass the writing exercise** in order to participate in the 3-day written assignment

3-day take-home assignment	Ordinary exam	Make-up and resit exam
Issue of questions at 12:00 noon on	7/1-20	14/2-20
Submission of the 3-day take home assignment in the Digital Exam system (https://eksamen.ku.dk/) by no later than 12:00 noon	10/1-20	17/2-20
Announcement of grades by no later than 16:00	21/1-20	2/3-20

European Politics

(Europæisk politik – 2017-BA Studieordning)

10 hours Examination	Ordinary exam	Make-up and resit exam
Issue of questions at 10:00 Morning on	16/12-19	12/2-20
Submission of the assignment in the Digital Exam system (https://eksamen.ku.dk/) by no later than 20:00 noon	16/12-19	12/2-20
Announcement of grades by no later than 16:00	17/1-20	26/2-20

Public Law

(Offentlig Ret 2012 & 2017 BA & 2018 KA studieordningerne)

Synopsis exam	Ordinary exam	Make-up and resit exam ^{1 & 2}
Submission of synopsis in the Digital Exam system (https://eksamen.ku.dk/) by no later than 12.00 noon on	5/12-19	5/2-20
Publication of timetable by no later than 16:00	18/12-19	12/2-20
Oral exam	14/1-20 15/1-20 16/1-20 17/1-20 20/1-20 21/1-20	17/2-20 18/2-20 19/2-20

¹ **NB!** For a resit or make-up exam changes may only be made to the re-submitted synopsis if this is justified by academic considerations, and only by agreement with the teacher.

² **NB!** It is necessary to re-submit/upload the synopsis for the re-examination, even if there are no changes from the version uploaded at the Ordinary exam.

Bachelor Project

(Bachelorprojekt – 2012 & 2017 BA-studieordningerne)

Bachelor project	Ordinary exam	Make-up and resit exam
Submission of the assignment in the Digital Exam system (https://eksamen.ku.dk/) by no later than 12:00 noon on	20/12-19	10/2-20
Publication of grades by no later than 16:00 on	21/1-20	26/2-20

The BA-project must be uploaded in the Digital Exam system (<https://eksamen.ku.dk/>)

Courses at the 2012 Bachelor programme:

Methodology 2

(Metode 2 – 2012- BA studieordningerne)

Take-home assignment	Ordinary exam
The take-home assignment must be uploaded in the digital exam system (https://eksamen.ku.dk/) by no later than 12:00 noon on	13/12-19

Oral exam	Ordinary exam
Publication of timetable by no later than 16:00 on	20/12-19
Oral exam	20/1-20 21/1-20

BSc and MSc courses

Social Science: Profession and Practice.

Writing Assignments

The assignment texts for the exercises can be found on the course's Absalon website	Submission via Absalon	Re-Submission via Absalon
Assignment 1 – by no later than 23.59 noon	2/10-19	29/10-19
Assignment 2 – by no later than 23.59 noon	29/10-19	20/11-19
Assignment 3 – no later than 23.59 noon	20/11-19	4/12-19
Assignment 4 – no later than 23.59 noon	4/12-19	10/12-19

NB! The assignments are marked as approved/not approved, and are compulsory in order to be eligible to take the final exam. If an assignment is not approved on the first attempt, it may be re-submitted once in revised form on the re-submission date stated above.

The assignments must be passed **by no later than 13 December 2019**. **If the assignments are not passed, the student will be withdrawn automatically (but will be registered for an exam attempt).**

Written assignment	Ordinary exam	Make-up and re-sit exam
Submission of the assignment in the Digital Exam system (https://eksamen.ku.dk/) by no later than 12:00 noon	6/1-20	3/2-20
Publication of grades by no later than 16:00 on	21/1-20	17/2-20

Synopsis and oral exam¹

Synopsis exam ²⁺⁵ or examination with or without preparation ³	Ordinary exam	Make-up and resit exam - see ^{4 + 5}
Submission of the synopsis in the Digital Exam system (https://eksamen.ku.dk/) by no later than 12:00 noon on	5/12	5/2-20
Publication of timetable by no later than 16:00 on	12/12	12/2-20
Oral exam	13/1-20 14/1-20 15/1-20 16/1-20 17/1-20 20/1-20 21/1-20	17/2-20 18/2-20 19/2-20 20/2-20 21/2-20

¹ Is offered as **Elective courses** in the BA-Programme

² If "**Public Law**" is taken as the synopsis exam, the exam dates for Public Law are followed.

³ If it is an oral examination with preparation, the student is given 30 minutes of preparation time before the oral examination.

⁴ **NB!** It is necessary to re-submit/upload the synopsis for the re-examination, even if there are no changes from the version uploaded at the Ordinary exam.

⁵ **NB!** For a resit or make-up exam changes may only be made to the re-submitted synopsis if this is justified by academic considerations, and only by agreement with the teacher.

Free assignments

Written assignment	Ordinary exam	Make-up and resit exam
Submission of the assignment in the Digital Exam system (https://eksamen.ku.dk/) by no later than 12:00 noon	3/1-20	5/2-20
Publication of grades by no later than 16:00 on	21/1-20	26/2-20

Assignment question/cover page and assignment paper must also be uploaded in the digital exam system (<https://eksamen.ku.dk/>)

3-day take-home assignment

3-day take-home assignment	Ordinary exam	Make-up and resit exam
Issue of questions at 12:00 noon on	17/12-19	7/2-20
Submission of the 3-day take home assignment in the Digital Exam system (https://eksamen.ku.dk/) by no later than 12:00 noon	20/12-19	10/2-20
Announcement of grades by no later than 16:00	17/1-20	24/2-20

Portfolio exam

The portfolio exam is passed by submitting two compulsory assignments in Absalon during the course. If an assignment is not approved on the first attempt, it may be re-submitted once in revised form on the re-submission.

The assessments should be registered by no later than 20 Januar 2020 at 12:00 noon for the autumn semester.

The make-up and resit exam is passed through a free assignment. The free Assignment must be submitted in the Digital Exam System.

Academic internship

Master's & two-subject master's programme

To participate in the exam the student must in two instances submit considerations regarding the project report, and also in two instances give feedback on a fellow student's considerations.

The exam is passed with a project report whereby the students submit their own reports, and as an appendix also submit the feedback papers prepared for a fellow student.

Compulsory submission ¹	
1st Submission of the Report Considerations by no later than 12:00 Noon in Absalon	11/10-19
1st Submission feedback by no later than 12:00 Noon in Absalon	25/10-19
2nd Submission of the Report Considerations by no later than 12:00 Noon in Absalon	6/12-19
2nd Submission feedback by no later than 12:00 Noon in Absalon	20/12-19

Project report	Ordinary exam	Make-up and resit exam
Submission of the Assignment in the Digital Exam system (https://eksamen.ku.dk/) by no later than 12:00 Noon	2/1-20	10/2-20
Publication of grades by no later than 16:00 on	21/1-20	28/2-20

¹ **NB!** SRM students should not hand in the compulsory submissions throughout the semester. SRM students should attach the project product when handing in the final assignment in the Digital Exam System. Alongside the project report and the project product, SRM-students need to hand in the project report front page when submitting. The front page can be found on www.kunet.ku.dk >> MSc in Security Risk Management >> Master's thesis and other projects >> Academic internship>> Submission and examination >> [How and when do I submit](#)

MSc SRM mandatory courses:

Political Risk Analysis

SRM Master's programme

Winter 2019/20

To participate in the exam the student must have handed in and passed a "Risk analysis document" and conducted an oral presentation.

Risk Analysis exercise	
Submission of "Risk Analysis document" no later than 10.00 o'clock	Week 48
Oral presentation	Week 48

Exam: Oral exam	Ordinary exam	Resit¹
Submission of synopsis at the Digital Exam system (https://eksamen.ku.dk/) by no later than 12:00 noon on	13/12-19	5/2-20
Specified examination schedule will be uploaded on Absalon	20/12-19	12/2-20
Oral exam dates	13/1-20 14/1-20 15/1-20 16/1-20 17/1-20 20/1-20	19/2-20

The synopsis can be written individually or in groups of 2-4 students (same length).

Number of students	Maximum length of synopsis
1-4 Students	12.000 keystrokes (5 standard pages)

¹ **NB!** It is necessary to re-submit/upload the synopsis for the re-examination, even if there are no changes from the version uploaded at the Ordinary exam.

Knowledge production and evaluation

SRM Master's programme

Winter 2019/20

To participate in the exam, students must have completed an exercise based on a real-life working situation. The exercise includes an oral presentation and an opinion editorial of maximum 650 words. The exercise must be approved by the lecturer in order to participate in the exam.

Exercises	
Quantitative and qualitative dataset available on Absalon	Week 43
Oral presentation	Week 44

Exam: Written paper	Ordinary exam	Resit
A fixed set of questions for the written exam will be made available to the students on Absalon at 12:00 (noon).	30/10-19	5/2-20
Submission at the Digital Exam system (https://eksamen.ku.dk/) by no later than 12:00 (noon) on	4/12-19	14/2-20
Announcement of grades by no later than 16:00	17/1-20	28/2-20

If you write the paper in a group, it is a requirement that you clearly state who has written which parts of the paper in order for the lecturer to give you individual marks.

The paper can be written individually or in groups of 2 or 3 students.

Number of students	Maximum length of paper
1 Student	24.000 keystrokes (10 standard pages)
2 Students	40.800 keystrokes (17 standard pages)
3 Students	55.200 keystrokes (23 standard pages)

Security Risk Management

SRM Master's programme

Winter 2019/20

To participate in the exam, students must have submitted and passed all three case assignments.

Case assignments	
Cases presented in class	25/9-19
Submission of case assignment 1 on Absalon no later than 23.59	29/9-19
Cases presented in class	30/10-19
Submission of case assignment 2 on Absalon no later than 23.59	3/11-19
Cases presented in class	13/11-19
Submission of case assignment 3 on Absalon no later than 23.59	17/11-19
Poster presentation of essay subjects	4/12-19

The exercises must be written in your study groups.

Number of students	Maximum length of paper
1-4 student(s)	12.000 keystrokes (5 standard pages)

Written paper	Ordinary exam	Resit
Submission at the Digital Exam system (https://eksamen.ku.dk/) by no later than 12:00 noon on	20/12-19	3/2-20
Announcement of grades by no later than 16:00	18/1-20	17/2-20

The paper can only be written individually.

Number of students	Maximum length of paper
1 Student	24.000 keystrokes (10 standard pages)

Security Studies

SRM Master's programme

Winter 2019/20

To participate in the exam, students must have completed a policy exercise based on a real-life working situation that has been approved by the lecturer.

Policy exercise	
Submission of the case assignment on Absalon	18/11-19

The case assignment should be no longer than 9.600 keystrokes (4 standard pages)

5 day written exam	Ordinary exam	Resit
Exams questions uploaded on Absalon at 12.00 noon	3/1-20	20/2-20
Submission at the Digital Exam system (https://eksamen.ku.dk/) by no later than 12:00 noon on	8/1-20	25/2-20
Announcement of grades by no later than 16:00	21/1-20	10/3-20

*If you write the paper in a group, it is a requirement that you clearly state who has written which parts of the paper on **the front page** in order for the lecturer to give you individual marks.*

The paper can be written individually or in groups of 2 or 3 students.

Number of students	Maximum length of paper
1 Student	24.000 keystrokes (10 standard pages)
2 Students	40.800 keystrokes (17 standard pages)
3 Students	55.200 keystrokes (23 standard pages)

Intelligence

SRM Master's programme

Winter 2019/20

To participate in the exam the student must have passed the midterm simulation exercise.

Midterm	
Simulation exercise start date	23/10-19
Simulation exercise end date	29/10-19

Synopsis exam	Ordinary exam	Resit exam¹
Submission at the Digital Exam system (https://eksamen.ku.dk/) by no later than 12:00 noon on	6/12-19	5/2-20
Publication of timetable by no later than 16:00 on	18/12-19	12/2-20
Oral exam dates	16/1-20 17/1-20 20/1-20 21/1-20	17/2-20 18/2-20

The synopsis can be written individually or in groups of up to four students (same length).

Number of students	Maximum length of paper
1-4 Students	12.000 keystrokes (5 standard pages)

¹ **NB!** It is necessary to re-submit/upload the synopsis for the re-examination, even if there are no changes from the version uploaded at the Ordinary exam.

Transformation of the Private-Public Divide

SRM Master's programme

Winter 2019/20

To participate in the exam the student must have passed the midterm exercise.

Midterm	
Midterm	TBA

Synopsis exam	Ordinary exam	Resit exam
Submission at the Digital Exam system (https://eksamen.ku.dk/) by no later than 12:00 noon on	6/12-19	5/2-20
Publication of timetable by no later than 16:00 on	18/12-19	12/2-20
Oral exam dates	9/1-20 10/1-20 13/1-20 14/1-20	27/2-20 28/2-20

The synopsis can be written individually or in groups of up to four students (same length).

Number of students	Maximum length of paper
1-4 Students	12.000 keystrokes (5 standard pages)